

GAZEBO USE REQUEST FORM

COMPLETE LINES 1 THROUGH 10

RETURN FORM TO MWR OFFICE PRIOR TO DATE OF USE

1) NAME: _____ PHONE NUMBER: _____

2) RESERVATION DATE: _____ ORGANIZATION: _____

3) TYPE OF EVENT: _____

4) START TIME: _____ END TIME: _____

5) ESTIMATED NUMBER OF PEOPLE ATTENDING: _____

6) I AM / AM NOT (CIRCLE ONE) REQUESTING AUTHORIZATION TO HAVE BEER AND/OR WINE IN CONJUNCTION WITH THIS ACTIVITY.

7) I AM / AM NOT (CIRCLE ONE) REQUESTING TO USE THE FIRE PIT.

8) IN ACCORDANCE SET FORTH IN **COMDTINST M1710.13A, 5, 9**, RAFFLES AND SIMILAR GAMES OF CHANCE THAT INVOLVE MONEY OR PERSONAL PROPERTY ARE PROHIBITED IN THE GAZEBO.

9) I HAVE READ AND UNDERSTAND ALL REGULATIONS AND PROCEDURES SET FORTH IN **AIRSTA INST 1710.2H (Enclosure 3)** FOR THE USE OF THE MWR GAZEBO AND FIRE PIT.

10) SIGNATURE: _____ DATE: _____

\$ _____ USER FEE COLLECTED YES / NO

\$ 100.00 REFUNDABLE DEPOSIT COLLECTED YES / NO

THE USE OF BEER AND/OR WINE IS APPROVED / DISAPPROVED

THE USE OF THE FIRE PIT IS APPROVED / DISAPPROVED

MWR REPRESENTATIVE

PRINTED NAME & SIGNATURE: _____